



## Memorandum

**To:** Honorable Mayor Maso and Members of the Frisco City Council

**cc:** George Purefoy, City Manager  
Paul Knippel, P.E., Director of Engineering Services

**From:** Elizabeth Metting, P.E., Assistant Director/City Engineer

**Date:** September 15, 2009

**Subject:** Consider and act upon adoption of a Resolution authorizing the City Manager to execute a Professional Services Agreement by and between the City of Frisco and Kimley-Horn Associates, Inc. for the 2010 Water, Wastewater, and Roadway Impact Fee Update (Engineering)

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**Action Requested:** City Council consideration and approval of a Resolution authorizing the City Manager to execute a Professional Services Agreement by and between the City of Frisco, Texas and Kimley-Horn Associates, Inc. in the amount of \$158,000, for the 2010 Water, Wastewater, and Roadway Impact Fee Update.

**Background Information:** In accordance with Chapter 395 of the Texas Local Government Code, impact fees shall be updated at least every 5 years. Kimley-Horn Associates, Inc. will provide professional services related to the update of the water, wastewater, and roadway impact fees. The scope of services will provide the City with the technical analysis required by Chapter 395 to determine the maximum water, wastewater, and roadway impact fee that may be assessed. In addition, Kimley-Horn Associates, Inc. will provide the City assistance with the various presentations required during the public hearing and adoption process.

**Alternatives:** City Council could consider the following alternatives:

- Approval of a Resolution authorizing the City Manager to execute the Professional Services Agreement
- Deny approval of the Resolution and send back to staff with direction

**Financial Considerations:** The cost of the Agreement is \$158,000. Funding will come from the Impact Fee Fund.

**Agenda Memorandum**  
**2010 Water, Wastewater, and Roadway Impact Fee Update**  
**City Council Meeting of September 15, 2009**  
**Page 2 of 2**

**Legal Review:** The Professional Services Agreement has been reviewed and approved by the City Attorney's Office as to form and legality.

**Supporting Documents:** Supporting documents include the following items:

- Copy of Professional Services Agreement
- Copy of Resolution

**Staff Recommendation:** Staff recommends approval.